



Our Lady Queen of Peace SMCC

Catholic Syro-Malabar Eparchy of Great Britain

Litherland, Liverpool

Kirkstone Road West, L21 0EQ

www.queenofpeacesmcc.com

Catechism Ministry

Altar Server Registration Form

Name of the child : _____

Gender : Male Female

Date of Birth (DD/MM/YYYY): ___ / ___ / ___ Date of Baptism (DD/MM/YYYY): ___ / ___ / ___

Date of First Holy Communion (DD/MM/YYYY): ___ / ___ / ___

Current year of study : _____

School attending : _____

Home address : _____

Postcode: _____

Home Telephone Number: _____

Name of father : _____

Contact Number : _____

Name of mother : _____

Contact Number : _____

Preferred email address : _____

Any medical conditions that may affect your child as an altar server: Yes / No

If you answered yes to the above, please give details below or add additional information as an attachment: _____

Please read through the consent section on page 2 and all individuals who have the parental responsibility for the child should print name, date and sign in the space provided.

Our Lady Queen of Peace Syro-Malabar Catholic Church Litherland, Liverpool is a parish of the Catholic Syro-Malabar Eparchy of Great Britain, Registered Charity No. 1173537

Consent

Your privacy is important to us and we want to communicate with parents/guardians of altar servers in a way which has their consent and which is in line with UK GDPR law on data protection. As a result of a change in UK law, we now need your consent to how we contact you. This information will not be shared with any sources beyond the ministries of Our Lady Queen of Peace SMCC and the Catholic Syro-Malabar Eparchy of Great Britain and will be maintained as per the existing data protection and the GDPR law with in the UK.

I give consent for my child to be an altar server and to attend practice sessions as and when requested. I am aware that the Our Lady Queen of Peace SMCC will be responsible for the safety and security of my child only during the time my child serve at the altar and during announced practice sessions and I will collect my child promptly at the end of every service/training session.

By signing this form you are confirming that you are consenting to the Our Lady Queen of Peace SMCC, Litherland, Liverpool, L21 OEQ holding and processing your and your child's personal data to keep altar server records and to contact you through Post, Phone, Email, WhatsApp or SMS if required.

I give consent to use my personal data to

- Keep me informed about news, events, activities, altar server and services at Queen of Peace SMCC, (*note that you can unsubscribe from this at any time*).
- Include my details in the 'WhatsApp groups' which is created for keeping me informed of the church and altar server activities.
- Share my details with the Catholic Syro-Malabar Eparchy of Great Britain so that they can keep me informed about news, events, activities and services that will be occurring in the diocese and which are directly relevant to the role I am undertaking.
- Include my and my child's photographs/videos on the church website, Facebook page and on publications and publicity materials of the church and of the eparchy.

We will only share your information with agencies or organisations other than mentioned above only in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm.

You can find out more about how we use your data from our "Privacy Notice" which is available from our website or from the Parish Office.

You can withdraw or change your consent at any time by contacting the Parish Priest or Custodians (Kaikkarans), Our Lady Queen of Peace SMCC, Litherland, Liverpool, L21 OEQ or by sending an email to c.olqp.smcc@csmegb.org

Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.

I confirm that by signing below that I have parental responsibility for the child whose details are given on page 1 and that I have read, understood and fully agree to the above information and that I fully understand the duties and responsibilities of an altar server. I also agree that I will support my child in attending all sessions allocated to my child punctually, I will remain at the church premises during the sessions and that I will support my child to adhere to instructions given at the church including completing any home practice tasks give out from time to time.

Signed: _____ Name: _____ Date: _____

Signed: _____ Name: _____ Date: _____